

**SDMC Minutes**

**Wednesday, December 16, 2020**

**3:15 p.m. – Microsoft Teams**

***(To be approved at the next SDMC meeting)***

The virtual SDMC meeting was called to order at 3:15 PM through the Microsoft Teams platform. The members are as follows:

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| Name of SDMC Member | Position (Term expires) |
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| Wendy Tilford-sdmc@riveroakspto.org | Business Member (2021) |
| Holly Shilstone- sdmc@riveroakspto.org | Community Member (2021) |
| Jennifer Hertz jennifer.hertz@houstonisd.org | Kinder Classroom Teacher (2020) |
| Dominique Notton dominique.notton@houstonisd.org | 1st Classroom Teacher (2021) |
| Kate Behelfer- katharine.behelfer@houstonisd.org | 2nd Classroom Teacher (2021) |
| Jessica Hill- Jessica.hill@houstonisd.org | 3rd Classroom Teacher (2020) |
| Patty Like- patricia.like@houstonisd.org | 4th Classroom Teacher (2021) |
| Debbie McLaughlin- deborah.mclaughlin@houstonisd.org | 5th Classroom Teacher (2021) |
| Diane Sheehan- dsheehan@houstonisd.org | Non-Instructional Staff (2021) |
| Tyanne Lindsey-sdmc@riveroakspto.org | Parent (2022) Magnet |
| Anna Goldberg- sdmc@riveroakspto.org | Parent (2022) Magnet |
| Danny David - sdmc@riveroakspto.org | Parent (2021) Zoned |
| Mekiva Callahan- sdmc@riveroakspto.org | Parent (2022) Zoned |
| Keri Fovargue kfovargu@houstonisd.org | School-Based Staff (Head of School) |
| Ashleigh Gay ashleigh.gay@houstonisd.org | Special Education School-Based Staff (2021) |
| Adriana Myers aguzmand@houstonisd.org | School-Based Staff (2021) |

Dr. Fovargue welcomed the committee and introduced our new parent members. The September minutes were approved. Next, Dr. Fovargue introduced and discussed the following agenda items which included Covid- 19 updates as it relates to River Oaks Elementary as well as the connection to the Houston ISD Covid-19 dashboard student and staff cases, Procedural Guidelines for Exposure, Suspected, or Confirmed Positive COVID-19 Students, Employees and Visitors, COVID Library Procedures, COVID Absence Reporting, Families First Coronavirus Response Act which is scheduled to end December 31, 2020, the next Parent Learning Option Survey, preparation for possible closures after the winter break, technology updates, laptop distribution, the 1:1 Power-Up model and attendance, budget, and staffing updates.

Specifically, Dr. Fovargue explained that the Coronavirus relief act was ending December 31st and employees would no longer receive days, if they needed to quarantine. Feedback was given by the committee, and Dr. Fovargue stated that the same sentiments had been shared with the principal’s ad hoc committee representative, and this concern would be shared with Dr. Lathan. ***(Update: The HISD Board of Trustees voted to provide the relief to HISD employees beginning January 2021).***

Dr. Fovargue discussed rolling closures, and the possible impact this would have on the academic calendar. TEA only allows a closure for four days, and then the days would have to be added back to the calendar. Therefore, a district closure would be a last resort. Additionally, Dr. Fovargue reminded us that ROE already has a virtual schedule in place, and this schedule would be communicated and implemented immediately if we were to close. Everyone was instructed to take all items home for teaching and learning prior to the winter break.

Employees were reminded about the importance of social distancing and wearing masks and face shields properly. If exposed while at work, employees would remain at home and may or may not be approved to work virtually. This is a principal decision; although, principals have been encouraged to assign work to employees if they feel well enough to work. Other employees who are too ill to work, should apply for medical leave.

A few other announcements included:

1. The Texas Education agency has announced that STAAR will take place, and ROE’s leadership team will be trained on the logistics after winter break.
2. February first will be our next transition for students to change virtual to F2F, and then the next change after that will be March 22, 2021. So far, approximately 20 students have indicated a change beginning in February.
3. Even though our enrollment is under, our attendance rate has consistently been 98-99%. Therefore, we will not face a budget deficit this year.
4. In the past, we were able to exercise some flexibility with parents opting virtual or F2F prior to the actual date; however, now we must stick to the entry dates due to the changes in master schedule that will occur. Students will not necessarily have their assigned teacher when they return in person due to social distancing mandates. This has been communicated to parents.
5. Staffing update: The district currently has a hiring freeze. Prior to the freeze, Mr. Manriquez has been hired as a dedicated Associate Teacher to cover for Ms. Metcalf when she is on leave. Ms. Andy Williams has been hired part time to assist Ms. Bomersbach with the magnet testing and admissions process. Prior to Ms. Williams’ retirement, she was our Vanguard Coordinator for nine years.

Lastly, Dr. Fovargue explained HISD’s Covid Library procedures, and she shared the gauge – see below. She asked the committee to vote, if we were ready for students to check our books based on the Orange guidelines.



Ms. Like made a motion to accept the recommendation to open the library based on the Orange – Moderate Risk Gauge, and Ms. Skrabanek seconded the motion. The motion unanimously passed.

After all topics were addressed, Dr. Lindsey made a motion to adjourn the meeting, and Ms. Sheehan seconded the motion. The meeting was adjourned at 4:30 PM.